



Information Technology Services
Communications Network Services

ARMING INSTRUCTIONS

- 1) Close all doors in area to be armed, make sure everyone else is out of area.
- 2) Enter 4 digit code, (select “0”, if you are enabled for multiple systems), red “armed” light should come on, if not use arrow keys, (< >) and system will tell you what’s wrong.
- 3) As soon as red “armed” light comes on, countdown will start on keypad; you will have 30 seconds to exit area.

DISARMING INSTRUCTIONS

- 1) Enter area, you have 30 seconds to disarm system, enter 4-digit code.
- 2) Red “armed” light should go out, if not press the “#” and slowly enter code again.

Trouble arming or disarming, or if yellow “trouble” light is on, call Campus Police at 277-2241, and ask to speak to a Alarm Tech, (on call 24 hours, 7 days a week).